



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>GHULAM AHMED COLLEGE OF EDUCATION</b>
• Name of the Head of the institution	<b>Vibha Asthana</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>04023280281</b>	
• Mobile no	<b>9949900733</b>	
• Registered e-mail	<b>gacoehyd@gmail.com</b>	
• Alternate e-mail	<b>vibha162001@gmail.com</b>	
• Address	<b>8-2-249 to 267, Road No.3, Banjara Hills.</b>	
• City/Town	<b>HYDERABAD</b>	
• State/UT	<b>Telangana</b>	
• Pin Code	<b>500034</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Urban</b>	

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Osmania University</b>				
• Name of the IQAC Coordinator	<b>Dr.N.Saroja</b>				
• Phone No.	<b>04023280281</b>				
• Alternate phone No.	<b>04023280284</b>				
• Mobile	<b>9550559585</b>				
• IQAC e-mail address	<b>gacoehyd@gmail.com</b>				
• Alternate Email address	<b>vibha162001@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://gacoe.ac.in/Appraisal/AQAR_report-2019-20%20dt.31.12.2020.pdf">http://gacoe.ac.in/Appraisal/AQAR_report-2019-20%20dt.31.12.2020.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://gacoe.ac.in/academic/academic_calender.php">http://gacoe.ac.in/academic/academic_calender.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.08</b>	<b>2009</b>	<b>15/09/2009</b>	<b>14/09/2014</b>
<b>Cycle 2</b>	<b>B++</b>	<b>2.8</b>	<b>2017</b>	<b>12/09/2017</b>	<b>11/09/2022</b>
<b>6.Date of Establishment of IQAC</b>			<b>25/11/2006</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>GHULAM AHMED COLLEGE OF EDUCATION</b>	<b>NA</b>	<b>NA</b>	<b>2020</b>	<b>00</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1 Improvement of infrastructure - Equipping classrooms to conduct online classes 2 Orientation programs organized for teachers on how to conduct online classes in an effective way 3. Safety protocol to be followed during the pandemic was identified and implemented in the college 4. A month-long free vaccine camp for covid-19 was held in the college 5. Performance of teaching staff evaluated and a report prepared for further action</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Infrastructure in the college to be revamped.	The infrastructure facilities in the college were revamped, classrooms were equipped with computers/laptops, cameras, etc to conduct online classes.
organization of webinars	Organization of a webinar on Research Methodology - A3 day State level Webinar was organised for all the students of M.Ed. colleges on the theme, 'Igniting young minds with research' from 19th to 21st November, 2020.
College website to be updated	Work was initiated to revamp and modernize the College website, it will be ready by October, 2021.
staff to be encouraged to attend orientation programs, refresher programmes, seminars conferences at the state national and international level	The college staff attended many orientation programs, refresher programmes, seminars, conferences at the State, national and international level and got certificates for the same.
students to be encouraged to take up project work	students took active part in the project work, in the college.
members of the teaching staff to publish research papers in education journals	Many faculty members published papers in research journals
value added courses to be introduced for students	Value added courses were conducted for the students
free counselling facility to be provided to the students	Free counselling facility was provided to the students. Dr Suman Roy, the college counsellor held several sessions with them
green and clean campus programme to be initiated in the college	Green and clean campus programmes were initiated in the college

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <tr> <td>Name</td> <td>Date of meeting(s)</td> </tr> <tr> <td><b>BOARD OF GOVERNORS, SES</b></td> <td><b>04/08/2021</b></td> </tr> </table>		Name	Date of meeting(s)	<b>BOARD OF GOVERNORS, SES</b>	<b>04/08/2021</b>
Name	Date of meeting(s)				
<b>BOARD OF GOVERNORS, SES</b>	<b>04/08/2021</b>				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td><b>2020-21</b></td> <td><b>06/12/2021</b></td> </tr> </table>		Year	Date of Submission	<b>2020-21</b>	<b>06/12/2021</b>
Year	Date of Submission				
<b>2020-21</b>	<b>06/12/2021</b>				
<b>Extended Profile</b>					
<b>1. Programme</b>					
1.1 Number of courses offered by the institution across all programs during the year	<b>2</b>				
<table border="1"> <tr> <th style="background-color: #cccccc;">File Description</th> <th style="background-color: #cccccc;">Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;"><a href="#">View File</a></td> </tr> </table>		File Description	Documents	Data Template	<a href="#">View File</a>
File Description	Documents				
Data Template	<a href="#">View File</a>				
<b>2. Student</b>					
2.1 Number of students during the year	<b>300</b>				
<table border="1"> <tr> <th style="background-color: #cccccc;">File Description</th> <th style="background-color: #cccccc;">Documents</th> </tr> <tr> <td>Institutional Data in Prescribed Format</td> <td style="text-align: center;"><a href="#">View File</a></td> </tr> </table>		File Description	Documents	Institutional Data in Prescribed Format	<a href="#">View File</a>
File Description	Documents				
Institutional Data in Prescribed Format	<a href="#">View File</a>				
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>105</b>				
<table border="1"> <tr> <th style="background-color: #cccccc;">File Description</th> <th style="background-color: #cccccc;">Documents</th> </tr> <tr> <td>Data Template</td> <td style="text-align: center;"><a href="#">View File</a></td> </tr> </table>		File Description	Documents	Data Template	<a href="#">View File</a>
File Description	Documents				
Data Template	<a href="#">View File</a>				

2.3	131
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	26
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	26
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	10
Total number of Classrooms and Seminar halls	
4.2	4423982
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Osmania University and the revision and

upgradation of the syllabus is done at the University level. The college has a mechanism for effective, documented curriculum delivery. It follows the prescribed syllabus and adds extra activities depending on the needs of students that year. At the commencement of each academic year, an Orientation programme is conducted. A timetable is prepared as per the credits given to each course. Staff meetings are conducted regularly. Syllabus completion records are maintained. Lecturers prepare lesson plans and course files. Laboratories are constantly updated. Lecture method, ICT tools and seminars, are used for delivery of the curriculum. Different resources like library, technological facilities, internet facility and educational apps are used. The faculty is encouraged to participate in subject meetings, seminars, webinars and workshops. Students prepare and present papers in national seminars, participate in seminars, enroll in online courses (MOOCs). The institution encourages students to develop videos, e-content, create blogs, etc. Extension lectures are arranged. The students are sent to schools for macro teaching and the school teachers are oriented to evaluate them in a systematic manner. Strict discipline is maintained, and attendance is made mandatory when students go for practice teaching.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://gacoe.ac.in/Naac/1.1.1/1.%20CR.%201.1.1.pdf">http://gacoe.ac.in/Naac/1.1.1/1.%20CR.%201.1.1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the college at the beginning of each semester in line with the University's Almanac. The calendar is displayed on Notice boards and is communicated to students through Whatsapp. This calendar includes the dates for internal examinations, seminars, workshops, add-on programs and other activities.

Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE). The norms of the Osmania university are adhered to for conducting the examinations. Assignments are

given to the students which focus on application of knowledge, problem solving skills and they involve group discussion and team work. Seminars are presented by the students regularly. The faculty members prepare IA question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation. The internal assessment test timetable is displayed on the Notice Board. The evaluation of answer scripts is carried out by respective faculty members. There is a grievance cell that takes care of any complaints received by the students. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://gacoe.ac.in/Naac/1.1.2/2.%20CR.1.1.2.pdf">http://gacoe.ac.in/Naac/1.1.2/2.%20CR.1.1.2.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**B. Any 3 of the above**

**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility



### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

300

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting issues of the society form an inseparable part of our curriculum.

**Professional ethics:** are taught to students as part of their holistic development. Importance to group work and leadership is given.

**Moral and ethical values:** are integral part of education of the students. Values of honesty and integrity are imbibed to make students into responsible citizens. Days of National importance, Independence Day, Republic Day, Gandhi Jayanti, Teacher`s day etc. are celebrated to develop national values.

#### Gender Sensitization

The college promotes gender equality and also deals with issues related to the safety and security of female students and faculty. Special programs related to Women`s Safety, Empowerment and Self-Defence are organized for girls. The college campus is secured with CCTV and high-level.

#### Environment & Ecology

The course on Environmental Education is an integral part of the curriculum. Every year various activities like quiz and poster competitions, talks by experts are organized to create awareness about nature, biodiversity, environment and sustainability. The college has taken active part in Swachh Bharat Abhiyan started by the government. The college encourages students to present skits/ seminar papers on Environment & Ecology to make students aware about efficient use of natural resources.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field

**work/internship during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

300

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://gacoe.ac.in/feedback/index.php">http://gacoe.ac.in/feedback/index.php</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**      **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://gacoe.ac.in/feedback/index.php">http://gacoe.ac.in/feedback/index.php</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

150

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

138

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The process of enrolling students to the B. Ed. and M.Ed. programmes is through a transparent, well-administered mechanism, complying with all the norms of the concerned regulatory/governing university.

Orientation programme is organised for the Freshers. Various subjects and the practicum of the programmes are explained to ensure attainment of the learning outcomes.

Pre entry level test is conducted on school subjects to ascertain the subject proficiency of the student teachers. Immediate feedback is given to the students. Internal assessments are conducted through various modes such as paper pencil test, projects, assignments etc. Special training on communication, soft skills and personality development are given throughout the course.

Remedial classes are conducted after each semester exams targeting those students who need individual attention. A time table is prepared for the same and displayed on the Notice board. Question banks are created to help the students.

Peer tutoring is provided by taking help of students who have some mastery over a subject and allocating them to help the others. Students with excellent skills in art, craft showcase their skill set and give training to others. Advanced learners assist the faculty members in their work as and when required.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/academic/pdf/Policy%20Document%20on%20Slow%20and%20Advanced%20Learners.pdf">http://gacoe.ac.in/academic/pdf/Policy%20Document%20on%20Slow%20and%20Advanced%20Learners.pdf</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
300	26

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learner-centred education through appropriate methodologies such as participative learning, experiential learning and collaborative learning modes facilitate effective learning. Problem solving methodologies are practiced. The faculty provides a variety of learning experiences, including individual and collaborative learning. Digital resources are available and this makes learning more individualized, creative and dynamic.

Academically, there is a well-established course design and meaningful instructional system with proper time schedule in vogue. A copy of the Prospectus, with syllabus and Academic calendar are supplied to the students in the beginning of the academic year. Opportunities are created for free interaction among the students through celebration of important occasions like National and International Days of importance, festivals, cultural competitions, sports and games. Seminars, debate and symposium are organized for active learning. Demo and Practice sessions for Micro teaching skills, Macro teaching are organised in a simulated condition. Workshops and hands-on training in preparation of TLM's, integrating art, craft and drama into teaching learning process are held. Students are taken on field trips to interact with the artisans and understand their skills. Students are linked with the society through extension activities such as rallies, orientation programs and community work.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gacoe.ac.in/campus/CURRICULAR%20ACTIVITIES.pdf">http://gacoe.ac.in/campus/CURRICULAR%20ACTIVITIES.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT integrated teaching-learning process has an enormous influence, both in the minds of the learners and teacher educators. Social networking has become inevitable in the day-to-day life these days. Hence the ICT has occupied a prime place in Teacher Education also.

Classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high-speed Wi-Fi connection. The faculty use various ICT enabled tools to enhance the quality of teaching-learning. The college has adapted Google Suite for its teaching and learning.

Virtual classrooms were created for the students to connect with the faculty through Google Meet. Google classroom is used to manage and post course related information- learning material, quizzes, assignments, etc.

Online drawing tools like Coggle, Padlet, Mentimeter, Quizizz, Kahoot, Nearpod, Wordwall, RenderForest etc. are used to perform student centric activities. All the faculty use PPTs enabled with animations and simulations to improve the effectiveness of the teaching-learning process. To teach mathematical subjects in online mode, teachers have used various online tools like- whiteboard in Microsoft teams, Jamboard in Google meet, etc.

Online assessment of the students is carried out through questionnaire's prepared in Google Forms, Quizizz's etc.

<https://padlet.com/pauleenjamesb/egt2omqelhprlnqo>

<https://quizizz.com/admin/quiz/61cc177ffff836001eabd95b/startV4>

<https://play.kahoot.it/v2/?quizId=5e537575-7976-458f-9a81-25fe78ae617a>

<https://app.nearpod.com/?pin=9IMGC>

<https://classroom.google.com/c/MTk3OTA4MDE4OTU1?cjc=squpn4w>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6



File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

#### 7.2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute strictly follows the Examination pattern of Osmania university. Two Internal tests are conducted, schedules of the same are communicated to students and faculty in the beginning of the semester.

The institute's continuous internal evaluation system is student centric.

Seating arrangement, assignment of invigilators, etc. is carefully done. A time table is prepared and displayed on the Notice board.

- Scrutiny of the prepared question paper is carried out by Principal
- attendance of the students is monitored
- After correction of answer scripts, marks are displayed on the notice board of the college.
- Results of the tests are analyzed and review meetings are conducted to discuss the remedial actions.

- Micro teaching, macro teaching, preparation of teaching aids, scholastic test question papers are assessed by the methodology lecturers and school supervisors.
- Students reflect on their day-to-day activities throughout the course. This reflective journal provides a strong database for the college lecturers to mentor the students.
- Students also prepare a portfolio in which they consolidate the entire work of 2 years.
- A grievance cell is present to address the problems of the students, if any.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gacoe.ac.in/studentcorner/grievance.php">http://gacoe.ac.in/studentcorner/grievance.p hp</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The grievances during the conduction of online/offline theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section. A grievance cell is present in the college to address the problems of the students, if any.

After evaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt in checking.

If they come across any doubts, clarification is given by faculty to enables them to fare better in future. If students have any grievances with regards to internal assessment, they approach the concerned lecturer or their mentor. The problem is immediately addressed.

By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in internal assessment tests.

The final internal assessment marks are calculated on the basis of attendance, marks of class test and assignment marks, and are uploaded on university portal at the end of semester.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gacoe.ac.in/studentcorner/grievance.php">http://gacoe.ac.in/studentcorner/grievance.p hp</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes (POs) and Course Outcomes (Cos) are displayed on the college website. These are specific to a particular institute and reflect the program's vision and goals.

Program Outcomes (POs) comprise of broader statements that describe what students are expected to be able to do by the time of their course completion. Conceptually, attainment of each program outcome is subject to attainment of a specific set of COs.

The COs and POs are drafted through active participation of the teaching staff and Principal. Bloom's Taxonomy is used to classify the assessment questions based upon the level of complexity like Remembering, Understanding, Applying, etc. These CO's are modified and reframed in accordance with the changes in curriculum. Every faculty member works for the attainment of targeted outcomes.

Description of Mechanism used for dissemination -For effective awareness and extensive communication, different dissemination strategies are adopted to convey the POs and COs of the courses to the students. A few of these include:

The POs and COs are prominently displayed on College notice boards and Website. They are also communicated through events like induction programs, Valedictory functions, orientation day program, workshops, seminars and alumni meets.

The Prospectus of the college has its Mission and vision statements, POs and COs. The prospectus is given to to students after they take admission in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://gacoe.ac.in/pdf/POsCOs.pdf">http://gacoe.ac.in/pdf/POsCOs.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute has adapted outcome-based education mechanism to ensure the attainment of course outcome and program outcomes. The objective and outcomes are properly mapped for testing and evaluation of students so that outcomes are attained in terms of knowledge and skills. The college adopt both direct and indirect methods of assessment to ensure attainments of Program outcomes and Course outcomes.

#### Direct Assessment methods

- Internal Test
- Group discussion
- Student projects
- Assignments
- Semester exams

The scores of these assessments are taken into account for evaluation of course outcomes.

#### Indirect Assessment Methods

- Feedbacks
- Alumni survey
- Co-curricular activities
- Extracurricular activities

Feedback mechanism is used to improve Teaching learning process in

outcome-based education. Internal assessment is conducted for the continuous assessment and is also required for the fulfilment of the course outcomes and program outcomes. The college initiates a few steps such as Unit Tests, Field Survey, Study Tours, Practical Work, Seminars, and Internships etc. based on the internal assessment results. Besides, the college also tries to attain the course outcomes and program outcomes by conducting the activities such as Career Counselling, Personality Development Program, and Communication Skills, organizations of Scholarly Lectures Health Awareness Programs etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://gacoe.ac.in/campus/index.php">http://gacoe.ac.in/campus/index.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

100%

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://gacoe.ac.in/about/pdf/Annual%20Report%202019-20.pdf">http://gacoe.ac.in/about/pdf/Annual%20Report%202019-20.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/e/1FAIpQLSfMjhPU8OMO9rnXJZPQbGvgxD0hGOYOPQ1eY5mIMxiYA18L5A/viewform>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://sultanululoom.in/">https://sultanululoom.in/</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The institute has created an appropriate ecosystem for Research and Innovation.
- It recruits dynamic & vibrant young faculty along with renowned distinguished experts to mentor and channelize the student teachers.
- The student teachers are exposed and encouraged to use innovative and novel methods of teaching when they go for practice teaching.
- The faculty members are groomed through FDP's organized by College, University, they attend conferences, Seminars, etc. They are granted leave and provided support to attend similar activities.
- To establish collaborations for undertaking multi-disciplinary research, college invites eminent experts for lectures.
- College organized a 5 Day state level Seminar on Research methodology for M. Ed. Students in November, 2020 to orient the students to take up their monograph work. Around 250 students participated from various colleges of Education of the State of Telangana.
- A five day Workshop on 'Importance of Entrepreneurship skills in today's world' was organised for the students and staff of the college in March 2020.
- A five day Seminar on 'Intellectual Property Rights' was held from 14th to 18th December, 2020.
- Many faculty development programs with sessions by eminent personalities are organised by the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/research/index.php">http://gacoe.ac.in/research/index.php</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	<a href="http://gacoe.ac.in/research/index.php">http://gacoe.ac.in/research/index.php</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>



### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes regular engagement of students and staff with neighbourhood community through various activities every Year. Awareness programs, workshops, rallies and road shows with themes like cleanliness, green environment, tree plantation, gender sensitization, empowerment of girls etc. are organized. They contribute to the National Swachh Bharat Abhiyan. To sensitize the students towards social issues, programs like elocution, quiz, etc on relevant topics are held. Student teachers demonstrated preparation of healthy food items in schools. The college campus hosted Mega Vaccination Drive against COVID 19. A webinar on "Instructional strategies for Effective Online Teaching" was organized for all the school teachers in Hyderabad. Around 300 teachers have benefited through this program. Students extended voluntary support in helping people through COVID times by distributing food, masks and other essentials. Students prepared sanitizer, masks and distributed in the neighborhood. They counseled the families who lost their loved ones during the pandemic. Students donated food at the Old Age home at Falaknuma, Old City. Students organized activities to foster awareness to eat healthy, stay healthy and fight COVID 19. Simple yoga exercises were demonstrated to the community people. Vocational activities such as making pickles, jams, educational toys, tailoring were integrated into course work.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/campus/community.php">http://gacoe.ac.in/campus/community.php</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

300

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

2

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ghulam Ahmed College of Education was established in the year 1985 with the mission of providing quality education to trainee teachers through the B.Ed. and M.Ed. courses. The B.Ed. and M.Ed. courses being offered in the college are affiliated with Osmania University. The college is housed in a spacious building, with a total area of 4000 m<sup>2</sup>. There are ten spacious classrooms, two seminar halls equipped with modern audio-visual equipment's, a library cum reading room, and well-equipped laboratories for different subjects. The college has a well-stocked library. Apart from books covering subjects of instruction the library has an impressive collection of course books, journals, titles, and volumes. The institution has one auditorium used for various cultural programs, drama, seminars, workshops, conferences, combined classes where huge gatherings of students are expected. There are five spacious laboratories for mathematics, science, psychology, social studies, and educational technology. All the laboratories are well equipped to develop various skills in the trainee teachers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/facilities/index.php">http://gacoe.ac.in/facilities/index.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a large playground where various activities related

to sports, games, and cultural activities are organized. The events and tournaments are organized by the sports sub-committee and cultural sub-committee. The college campus has an auditorium with a capacity to seat 1000 people- Ghulam Ahmed auditorium. Cultural events are organized in this auditorium.

The college playground is also used by the Students' Council for organizing the Annual Social (cultural festival) and many such programs. The Sports Committee monitors the ground and equipment of sports and games, which is regularly maintained.

The College has volleyball and basketball courts where outdoor sports activities are held. For indoor games, separate rooms with all facilities are present. The college has a well-equipped gymnasium for physical training of students and teachers.

A Conference room with a smart board is also present in the college to conduct online cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/facilities/index.php">http://gacoe.ac.in/facilities/index.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/facilities/index.php">http://gacoe.ac.in/facilities/index.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college Library is partially automated through (Edu.Tech. V.1.0.1 Library Software) which is connected with one server and Local Area Network. This software is assist to Library for their housekeeping operations such as acquisition cataloguing, circulation, OPAC, serial control, stock verification etc.

DELNET facility will shortly be made available to the staff and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://gacoe.ac.in/library/index.php">http://gacoe.ac.in/library/index.php</a>

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.22172

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

125

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

## 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Maintenance and upgradation of the IT infrastructure is regularly taken by the college authorities. College has high performance server for numerical simulation / digital computation. Teachers are given training to ensure optimal utilization of IT facilities.

The computers in the laboratory are provided with high-speed internet with a power backup facility and professionally designed infrastructure. The students and faculty members are given complete freedom to use the wifi and internet facility and are provided free access to the lab.

The institute has an adequate number of computers with internet connections and utility software. Computer systems, UPS, Software, and Servers are maintained by outsourced technicians, Lab

Assistants, and Lab-In Charges. IT infrastructure is maintained by the head, IT Coordinator along with the departmental coordinator.

There are 80 computers in the two computer laboratories. All repairs and maintenance expenses of the lab are borne by the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/facilities/ict.php">http://gacoe.ac.in/facilities/ict.php</a>

#### 4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.46855



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The College has well established procedure of maintaining and utilizing physical, academic and support facilities.

**Physical Facilities:** Before commencement of each semester, the adequacy of furniture, working of projectors, tube lights, fans, etc. are checked. The college has an in-house maintenance team for repairs and maintenance work.

**Laboratory Facilities.** Annual proposals for purchase of new equipment, repair and maintenance of available equipment are prepared. Stock registers are maintained in all labs. Equipment/ Tests rendered obsolete are phased out Stock verification is taken in all labs and library every year,

Computer laboratories are fully equipped. Faculty members are provided with Computer with internet connectivity. Computing, Wi-Fi and Internet facilities are checked routinely by AMC service provider. Upgradation of hardware and software is done periodically.

In library, stock verification is done every year, journals are bound, pest control treatment is taken up when evr needed. Computer and internet facility is available for browsing e- journals and online data bases.

- Regular check and maintenance of water coolers, generator, Canteen, sports equipment, Auditorium, Fire fighting and Fire Alarm System, is taken up. Pest control for keeping away rodents is done. Campus Plumber & electrician for repairs and maintenance work are available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/infrastructure/index.php">http://gacoe.ac.in/infrastructure/index.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

24

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.gacoe.ac.in/campus/Extra%20Curricular%20Activities.pdf">http://www.gacoe.ac.in/campus/Extra%20Curricular%20Activities.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**78**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**78**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

50

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

#### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

After the new batch of students join the college, class representatives are elected through elections. Elected members of student Council include Class representatives and representatives of

methodologies such as Mathematics, Physical Sciences, Biological Sciences, Social Sciences and English. The student council takes active part in organizing different activities of the college. Its aim is to connect the student body with administrators and alumni, as well as to support College initiatives in the areas of recruitment and development. The co curricular, extracurricular activities, Seminars, Conferences, etc are organised after a detailed discussion with the student council.

While focusing on issues related to teacher preparation and education in general, the Council's activities include organization of workshops, cultural and social events, etc. They regularly report to the principal and discuss curriculum, school internship modalities of school syllabi and all other aspects of concerns to them. They also take leadership in activities related to Culture, Science, Social Studies, Mathematics, Language, Sports, Technology and Psychology.

Student representatives play an active role in almost all the committees in the college, like the sports committee, library committee, the culture committee, the research committee, etc. Two students are there in each Committee that takes important decisions.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/academic/pdf/Student%20Council%20October%202021.pdf">http://gacoe.ac.in/academic/pdf/Student%20Council%20October%202021.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an active alumni association in the college. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Alumni meet is conducted twice a year. The members of the Alumni are eminent personalities from different walks of life.

They share their experience with the students and motivate them for their career development in various domains. They provide valuable feedback that helps in providing enriching insights in various areas to the institution. Alumni share their experiences and knowledge in various disciplines which inspire students.

The alumni give support to the students through interaction, guidance and placement. Alumni help in creating career opportunities for the students. Alumni come to campus as recruiters for their institutions and provide opportunity for students to work in their institutions. Alumni guide the students regarding various scholarships provided by government and no-government organizations for higher studies. Alumni guide the students how to crack in competitive examination. They even brought out an Alumni journal which is displayed on the college's website.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/alumni/activities.php">http://gacoe.ac.in/alumni/activities.php</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of the college is reflective of and in tune with the vision and mission of the institution. The college Principal, as the Head of the institution, carries out the lead role in planning various activities keeping in view the Vision of the college in mind, which is 'To produce quality teachers through holistic teacher education by igniting young minds towards excellence in education and societal commitment'.

A Strategic plan is prepared for 5 years and activities are planned accordingly. The IQAC advices on maintaining the quality of education in the college. The Staff council supports the principal in the day to day administration and activities. Different committees with Senior members of teaching staff as Chairpersons are constituted to ensure smooth conduct of all the activities. Regular monitoring of the activities is done by the Committee heads. Their functioning is regularly reviewed and their responsibilities are rotated and changed as and when required. The staff members are involved in organizing Annual day and other functions. The reaccreditation process is being taken up with the concept of decentralized sharing of duties and responsibilities. Core teams are made for each criteria and for data collection, compilation and presentation of data sets.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/index.php">http://gacoe.ac.in/index.php</a>
Upload any additional information	<a href="#">View File</a>



6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college practices Decentralized and Participative Management. The governance of the college includes a Governing Council (GACE), Board of Governors (SES), Principal, IQAC, Academic staff Council, members of teaching, non-teaching staff, representatives from students, stakeholders and alumni. The Board of Governors (SES) regularly review the functioning of the college. The Governing Council meets regularly and ensures that the college compliances with statutes, ordinances and provisions of the regulatory bodies such as the NCTE, UGC, State Government and Osmania university.

Participative Management -is promoted at the strategic level, functional level and operational level.

Strategic level: The Board of Governors (SES), the Governing Council and Principal are involved in defining policies, framing guidelines, rules, regulations pertaining to finance, admission, examination, code of conduct-discipline, grievances, support services, etc.

Functional level: An academic calendar is prepared at the beginning of the academic year and all the activities of the college are planned

accordingly. Different Committees are formed with staff and student representatives.

Operational level: The college staff interacts with Osmania University professors and government officials of Telangana as and when required. The staff and students help in smooth execution of different academic, administrative, extension related, co-curricular and extra curricular activities.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/about/organogram.pdf">http://gacoe.ac.in/about/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Development Plan is drawn in light of the College's vision and mission. Major thrust areas and actions are identified in the strategic development plans which are drawn once in five years. The institution has successfully achieved most of the targets set in the years 2015 to 2020. It was successful in producing quality teachers with good communication skills. The major thrust area these days is to develop ICT skills in the would be teachers. Inclusion of a lot of practical work in the course curriculum has helped in achieving the goals set in the perspective plan. Each year the plan is reviewed and the action taken report is drafted. The vision and mission of the college is kept in mind while reviewing the Strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/about/STRATEGIC%20PLAN.pdf">http://gacoe.ac.in/about/STRATEGIC%20PLAN.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a clearly defined organizational structure and administrative set up to support decision making processes. The Service rules of Sultan Ul Uloom Society provide policy framework and direction to the functioning of the college.

This institution's constituted committees for implementing quality initiatives and transparent administration for the benefit of the students, faculty and staff at various levels are: • Internal Quality Assurance Cell • Committee for Code of Conduct Student's welfare Committee • Discipline Committee • Anti-Ragging Committee • Grievance & Redressal Committee • Women Grievance & Redressal Committee • R&D Committee • Library Committee, etc.

Every Committee constituted has its own terms of reference and responsibilities. The convener of the committee schedules the meeting of the members at regular intervals and/or as per the need. The framed agendas or any other matter concerned with the terms of the committees are taken up by the members and after due discussions, the decisions are documented in the form of minutes of the meeting. In the due course of time or in the subsequent meeting,

if necessary, the action taken report, is also submitted for approval.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/about/about_sues.php">http://gacoe.ac.in/about/about_sues.php</a>
Link to Organogram of the institution webpage	<a href="http://gacoe.ac.in/about/organogram.pdf">http://gacoe.ac.in/about/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management has a humanitarian outlook towards its teaching and non teaching staff. Study-leave for pursuing higher studies after providing a stipulated period of service is given. Women staff members are provided with maternity leave. Considerable fee concessions are given to the children of employees working in the institution. Recreational activities like sports, yoga sessions, picnics,etc are planned. arranged for staff. Cordial and employer friendly environment prevails in the college. The Institute gives permission to the faculty members for attending Workshops/conferences/FDPs. Medical reimbursement is provided to the deserving employees. Financial assistance is provided for publications. Free health check-up camps are held in college. The college runs a Grievance Redressal Cell to have a 'strain free'

atmosphere for all its staff members. A Health Clinic and a Bank are available in the Campus. The performance of the staff is appraised every year to monitor their progress and performance. They are rewarded with salary enhancement, promotions, etc. based on their performance. A special Incentive scheme in the Society motivates the staff to upgrade their professional skills. They are presented with incentives for writing books, publishing research articles in reputed journals, etc. They are also given facilities like, ESI, EPF, Health insurance, etc.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/faculty/Faculty_Incentive_Scheme.pdf">http://gacoe.ac.in/faculty/Faculty_Incentive_Scheme.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is a mechanism in place for performance assessment (teaching, research, service) of faculty and staff through self-appraisal method, teacher's performance appraisal, evaluation of teacher's performance by their students, etc. The feedback obtained from the students is communicated to the lecturers. They are asked to make necessary changes in their teaching methodology, lecture preparation

etc. The institution uses these methods to improve teaching, research and service of the faculty and other staff. The performance of students in the final examinations in the subject they teach, is also considered while evaluating a teaching staff member.

The non teaching staff is evaluated by the head of the institution. Their regularity and punctuality are assessed. Their rapport with the teaching staff and students is taken into account. Their Personal development over the years is also assessed. Efforts made to improve their qualifications and contribution and initiative for development of college is also taken into account.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/Naac/6.3.5/6.3.5%20S.NO%202%20Teacher_s%20Appraisal%20Report%20(Dr.%20Afshan).pdf">http://gacoe.ac.in/Naac/6.3.5/6.3.5%20S.NO%202%20Teacher_s%20Appraisal%20Report%20(Dr.%20Afshan).pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The management of the Institution appoints auditors to conduct both internal & external audit on a regular basis. The terms of reference including the scope and coverage of the audit are decided by the management of the institution. As a statutory requirement the internal audit is conducted from December - January every year and the external audit is from June-August. The auditing team begins the process by verifying the vouchers of all the transactions of entries of students fee, salary statements, purchase invoices, verification of ledgers, bank statement, cash book and general register. Stock registers maintained by various departments consist of entries of consumables and non-consumables along with receipts and invoices with the delivery challan. The auditing team, after thorough auditing of the above records, submits a report to the management on their findings. The management of the Institution also appoints external Auditors for verification and scrutiny of all the items of income & expenditure. The auditors prepare a final balance sheet and submit their report at the end of every financial year. The observations / objections if any, in the report submitted are communicated back to the accounts department of the institution for clarifications and/or rectification.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/Naac/6.4.1/6.4.1%20S.NO%201%20Financial%20Audit%20Report%20.pdf">http://gacoe.ac.in/Naac/6.4.1/6.4.1%20S.NO%201%20Financial%20Audit%20Report%20.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is supported and funded by the Sultan ul uloom Education Society. The said Society is a non-profit Educational trust and receives no grants or donations. The main source of funding to the institution is student's tuition fees which is collected yearly. Some of the students are entitled for fee reimbursement from the Government of Telangana. The students tuition fees is fixed by the AFRC Telangana State Fee Regulatory Committee. Another source of income is through registration fees received from the sale for admission forms to the prospective students. The other sources of funds for the society that manages the college are through interest received from Fixed Deposits held in nationalized banks. Further the Sultan-ul-Uloom Education Society also generates revenue by renting of premises for banking services(HDFC Bank), advertisement agency and also through leasing the space to canteen, food stalls, stores, Unipole hoardings and sale of scrap. The institution prepares the annual budget to ensure optimal utilization of financial resources. The yearly budget includes recurring and non recurring expenditures, which is approved by the Board of Governors of the institution on

the recommendation of the Governing Council. Budget utilization is periodically reviewed for efficient utilization.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1OPVhacpsolQTbGe6pR2oZAxH04mY0eeb/edit">https://docs.google.com/document/d/1OPVhacpsolQTbGe6pR2oZAxH04mY0eeb/edit</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays an important role in suggesting concrete measures for quality enhancement of the college. The IQAC meets quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the College. The sub-committees dealing with various activities and departments implement the IQAC guidelines and give feedback.

Significant improvements in quality by following IQAC initiatives include : Improvement of Academic results; Students teaching practice; Placements; Research and development; Monitoring and mentoring of academic and administrative activities.

Infrastructure facilities in the college were revamped, classrooms were equipped with computers/laptops, cameras, etc to conduct online classes; Work was initiated to revamp and modernize the College website; A State Level webinar on Research Methodology was organized in November, 2020 for the MEd students of all colleges of Telangana State; Faculty development - The college staff attended many orientation programs, refresher programmes, seminars, conferences at the State, national and international level; Faculty published several research papers in Education journals and wrote chapters in books; Student soft skills development -Value added courses were conducted for the students; Environmental activities were conducted-green and clean campus programmes were initiated in the college. Free counselling facility by a professional counselor provided to the students.



File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/iqac/index.php">http://gacoe.ac.in/iqac/index.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process at periodic intervals through its IQAC. The IQAC ensures that an Academic Calendar is prepared and is circulated to all. It also ensures that an Academic audit is conducted every year. A Teaching Diary is maintained by lecturers which is checked by the principal and University officials.

The IQAC advised the college to enrich its ICT infrastructure with advanced ICT tools, broadband internet facility, to ensure smooth running of online classes. Periodically IQAC has trained teachers and non-teaching staff to use ICT by arranging different workshops i.e. Google Apps, Video conference, use of e-mail, handling ICT instrument etc. Social media is utilized to establish communication with the students.

Preparation of lesson plans: They are prepared by the trainee teachers before they go for practice teaching. The students are sent for school visits, Internships, etc. on the recommendations of the IQAC.

The principal regularly reviews the academic activities, such as completion of theory portions, practicals, conduct of unit tests, assignments, seminars, group discussion and other activities. Important issues are discussed in meetings with IQAC.

Committee meetings are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/igac/mom.php">http://gacoe.ac.in/igac/mom.php</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://gacoe.ac.in/about/annualreport.php">http://gacoe.ac.in/about/annualreport.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

National Girl Child Day was Celebrated on 24/01/2021. Number of female participants were 63 and male were 3.

Women's Day was Celebrated on 8/03/2021. Number of female participants were 75 and male were 4.

An Orientation lecture by faculty for girl students was held on on 'Empowerment and Employability' Number of female participants were 85 and male were 3.

Training for students on self-defence was organized by a trained Bed

student. 62 girls participated in the program and learnt self defence skills.

CCTV cameras are installed in and out of the college for safety of girls. A separate common room is available for girls. A gender sensitization plan is prepared and posted on the website.

File Description	Documents
Annual gender sensitization action plan	<a href="http://gacoe.ac.in/campus/gender.php">http://gacoe.ac.in/campus/gender.php</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gacoe.ac.in/campus/wdc.php">http://gacoe.ac.in/campus/wdc.php</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Waste management is carried out in a scientific manner in the college. Different wastes are disposed as follows.

**Solid waste management:** The solid waste is demarcated into dry waste (inorganic) and wet waste (organic). Generation of wet waste is confined largely to the canteen and food leftover by the students and the staff. The bulk of solid waste generated is of dry type consisting of stationery like paper, wood and plastic. Primary collection is done through dust bins placed throughout the campus and the secondary collection is done by the Municipal Corporation vehicle which visits the campus every day. Throwing of waste in open

spaces is strictly prohibited and usage of plastic bags is discouraged.

**Liquid waste management:** The campus adopts water borne sewerage system which consists of underground network of sewer pipes with manholes. The black waste water from WCs and wash basins is directly discharged in the sewerage system which is connected to the underground sewerage system of the Water Supply and Sewerage Board.

**E-waste management:** E-waste in our institution consists of computer systems, LED monitors, printers etc. Computers which are damaged and not in working condition are disposed through E-Waste scrap dealers by adopting a transparent system.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

**4. Ban on use of plastic****5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Though the institution is a muslim minority one, it believes in equality of all cultures and traditions as is evident from the fact that students belonging to other religions and regions are working and studying in the college without any discrimination.

With great fervour, the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan are celebrated. New-year's day, Fresher Party, orientation and farewell programs, Women's day, Yoga day, festivals like Eid, Diwali, etc. are jointly celebrated by the students and staff. These celebrations help to develop the feeling of oneness and social harmony in the students.

The institution organizes a Cultural festival every year where students display the important customs and traditions of different cultures. B.Ed students are required to compulsorily complete a Community project that provides an opportunity for the students to work on social issues.

Motivational lectures by eminent persons from the field are arranged to develop in the students national values of social and communal harmony and national integration and to make them responsible citizens of India. A variety of sports activities for the physical development of the students are organized.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The values, rights, duties and responsibilities of citizens, as per our Constitution are attained through

Theory lessons- in the syllabus of the B.Ed and M.Ed courses, topics related to Values, professional ethics, rights, duties and responsibilities of citizens are included.

The Institution celebrates National Festivals and Anniversaries with great fervour and patriotism. Constitution Day is celebrated on 26th November. Students are encouraged to participate in literary competitions like essay writing, debate, quiz, etc that are organized on this day.

Teacher's Day: is celebrated on 5th September every year. On this occasion students organize cultural events, games, etc.

Responsibilities and Ethics in Research- Through 'Research methodology' students come to know about professional code of ethics, their duties and responsibilities as a professional, the copy right rules, plagiarism, etc.

Environmental science constitutes a part of curricular teaching. Students are sensitized to adopt green practices, conservation of natural resources, alternative source of energy and renewable energy.

'Say No to Plastics" rally is held.

Cleanliness/Plantation drive is taken up.

Blood Donation camp- Every year the Society organizes a blood donation camp in association with Red Cross.

Students are oriented towards inculcation of values, rights, duties

and responsibilities, the code of ethics throughout year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gacoe.ac.in/campus/Extra%20Curricular%20Activities.pdf">http://gacoe.ac.in/campus/Extra%20Curricular%20Activities.pdf</a>
Any other relevant information	<a href="http://gacoe.ac.in/campus/community.php">http://gacoe.ac.in/campus/community.php</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** **B. Any 3 of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates National, International commemorative days, events and festivals. They are celebrated with great enthusiasm to spread nationalism and to pay tribute to our great National Leaders. The Management, Faculty, non teaching Staff and Students of the institution all come together under one umbrella to



celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Independence Day and Republic day- The celebration includes hoisting of the national flag, spreading a message of nationalism talks on national leaders and their sacrifices, singing of national songs, etc. Constitution Day is celebrated on 26th October, students talk about the importance of our Constitution and the rights and responsibilities of Indian citizens. Literary events are organized. Gandhi Jayanti is celebrated on 2nd October to understand the ideology of our great leader Mahatma Gandhi. Nai Talim program is also conducted in the college. International Yoga day is celebrated on 21st June every year. Students are exposed to basic yoga asanas by an expert. On Teachers Day students organize cultural activities, games, food fest, etc. International Women's day is also celebrated, role of teachers in women empowerment is discussed.

A week long Cultural fest is also organized in the college every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE- 1

**Title of the Practice: MOVING BEYOND CLASSROOM - COLLABORATIVE/EXPERIENTIAL LEARNING.**

**Objective: To sensitize student teachers to the needs, problems of local communities and learn from them.**

**The Context of Practice: To bring a behavioural change in people regarding cleanliness, health issues.**

**Practice: The student sent to local communities with mentors to**

conduct Awareness programs, rallies with school children. Community hall taken as venue. Local Cooperator approached.

**Evidence of Success/ Impact of the Practice:** Student teachers trained in higher level thinking, communication and leadership skills.

**Obstacles Faced During Practice and Resources Required:**

Lack of cooperation from the Community people, time management factor.

**Best Practice- 2**

**TITLE:** Maintaining the quality of the 'Teaching-Learning Process', post lockdown, declared due to the COVID 19 pandemic.

**Objective:** To enhance the quality of teaching learning through online classes.

**The Context-** E-resources and tools provided to staff. They were oriented to take online classes.

**The Practice:** Programs organized: Instructional Strategies For Effective Online Teaching on 19-9-2020 ; Use Of Google Classrooms on 8-10-10, etc. Infrastructure facilities revamped. G Suite platform adopted.

**Evidence of Success:** Students performed well after attending online classes.

**Problems Encountered:** Lack of facilities at home, financial constraints, Internet connectivity issues.

File Description	Documents
Best practices in the Institutional website	<a href="http://gacoe.ac.in/Appraisal/practice.php">http://gacoe.ac.in/Appraisal/practice.php</a>
Any other relevant information	<a href="http://gacoe.ac.in/campus/community.php">http://gacoe.ac.in/campus/community.php</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

One major area of the college, distinctive to its priority and thrust is: development of tech savvy holistic teachers. The college organized the following activities to work towards this thrust area.

1. Micro teaching, Reflective teaching- Every student was made to practice the teaching skills online, using PPTs and other technology platforms. A feedback was given by their peers and methodology teachers and students reflected on how they taught and improved themselves.
2. Education needs to focus on all-round development and it is best obtained through experience. Mahatma Gandhi National Council of Rural Education (MGNCRE) is the forerunner for various path breaking activities including propelling Vocational Education (Productive Work with Economic Value), Nai Talim and Experiential Learning (VENTEL) activities. They organised an induction programme for the teacher educators of our college. Faculty of the college is oriented on the transaction of the experiential learning activities suggested by the VENTEL Action Plan for integration in the B.Ed. teacher training programme. The college is also identified as a Recognized Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES REC) Institution.
3. Many Value added courses were organized this year. A few of them were- On Life Skills for youth and Communication Skills. Theyhelped in overall personality development of teachers.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Osmania University and the revision and upgradation of the syllabus is done at the University level. The college has a mechanism for effective, documented curriculum delivery. It follows the prescribed syllabus and adds extra activities depending on the needs of students that year. At the commencement of each academic year, an Orientation programme is conducted. A timetable is prepared as per the credits given to each course. Staff meetings are conducted regularly. Syllabus completion records are maintained. Lecturers prepare lesson plans and course files. Laboratories are constantly updated. Lecture method, ICT tools and seminars, are used for delivery of the curriculum. Different resources like library, technological facilities, internet facility and educational apps are used. The faculty is encouraged to participate in subject meetings, seminars, webinars and workshops. Students prepare and present papers in national seminars, participate in seminars, enroll in online courses (MOOCs). The institution encourages students to develop videos, e-content, create blogs, etc. Extension lectures are arranged. The students are sent to schools for macro teaching and the school teachers are oriented to evaluate them in a systematic manner. Strict discipline is maintained, and attendance is made mandatory when students go for practice teaching.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://gacoe.ac.in/Naac/1.1.1/1.%20CR.%201.1.1.pdf">http://gacoe.ac.in/Naac/1.1.1/1.%20CR.%201.1.1.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the college at the beginning

of each semester in line with the University's Almanac. The calendar is displayed on Notice boards and is communicated to students through Whatsapp. This calendar includes the dates for internal examinations, seminars, workshops, add-on programs and other activities.

Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE). The norms of the Osmania university are adhered to for conducting the examinations. Assignments are

given to the students which focus on application of knowledge, problem solving skills and they involve group discussion and team work. Seminars are presented by the students regularly. The faculty members prepare IA question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation. The internal assessment test timetable is displayed on the Notice Board. The evaluation of answer scripts is carried out by respective faculty members. There is a grievance cell that takes care of any complaints received by the students. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://gacoe.ac.in/Naac/1.1.2/2.%20CR.1.1.2.pdf">http://gacoe.ac.in/Naac/1.1.2/2.%20CR.1.1.2.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

300

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting issues of the society form an inseparable part of our curriculum.

Professional ethics: are taught to students as part of their holistic development. Importance to group work and leadership is given.

Moral and ethical values: are integral part of education of the students. Values of honesty and integrity are imbibed to make students into responsible citizens. Days of National importance, Independence Day, Republic Day, Gandhi Jayanti, Teacher`s day etc. are celebrated to develop national values.

#### Gender Sensitization

The college promotes gender equality and also deals with issues related to the safety and security of female students and faculty. Special programs related to Women`s Safety, Empowerment and Self-Defence are organized for girls. The college campus is secured with CCTV and high-level.

#### Environment & Ecology

The course on Environmental Education is an integral part of the curriculum. Every year various activities like quiz and poster competitions, talks by experts are organized to create awareness about nature, biodiversity, environment and sustainability. The college has taken active part in Swachh Bharat Abhiyan started by the government. The college encourages students to present skits/ seminar papers on Environment & Ecology to make students aware about efficient use of natural resources.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

300

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution**

A. All of the above



**from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="http://gacoe.ac.in/feedback/index.php">http://gacoe.ac.in/feedback/index.php</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://gacoe.ac.in/feedback/index.php">http://gacoe.ac.in/feedback/index.php</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment Number Number of students admitted during the year**

##### **2.1.1.1 - Number of students admitted during the year**

**150**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### **2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**138**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The process of enrolling students to the B. Ed. and M.Ed. programmes is through a transparent, well-administered mechanism, complying with all the norms of the concerned regulatory/governing university.

Orientation programme is organised for the Freshers. Various subjects and the practicum of the programmes are explained to ensure attainment of the learning outcomes.

Pre entry level test is conducted on school subjects to ascertain the subject proficiency of the student teachers. Immediate feedback is given to the students. Internal assessments are conducted through various modes such as paper pencil test, projects, assignments etc. Special training on communication, soft skills and personality development are given throughout the course.

Remedial classes are conducted after each semester exams targeting those students who need individual attention. A time table is prepared for the same and displayed on the Notice board. Question banks are created to help the students.

Peer tutoring is provided by taking help of students who have some mastery over a subject and allocating them to help the others. Students with excellent skills in art, craft showcase their skill set and give training to others. Advanced learners assist the faculty members in their work as and when required.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/academic/pdf/Policy%20Document%20on%20Slow%20and%20Advanced%20Learners.pdf">http://gacoe.ac.in/academic/pdf/Policy%20Document%20on%20Slow%20and%20Advanced%20Learners.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
300	26

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learner-centred education through appropriate methodologies such as participative learning, experiential learning and collaborative learning modes facilitate effective learning. Problem solving methodologies are practiced. The faculty provides a variety of learning experiences, including individual and collaborative learning. Digital resources are available and this makes learning more individualized, creative and dynamic.

Academically, there is a well-established course design and meaningful instructional system with proper time schedule in vogue. A copy of the Prospectus, with syllabus and Academic calendar are supplied to the students in the beginning of the academic year. Opportunities are created for free interaction among the students through celebration of important occasions like National and International Days of importance, festivals, cultural competitions, sports and games. Seminars, debate and symposium are organized for active learning. Demo and Practice sessions for Micro teaching skills, Macro teaching are organised in a simulated condition. Workshops and hands-on training in preparation of TLM's, integrating art, craft and drama into teaching learning process are held. Students are taken on field trips to interact with the artisans and understand their skills. Students are linked with the society through extension activities

such as rallies, orientation programs and community work.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gacoe.ac.in/campus/CURRICULAR%20ACTIVITIES.pdf">http://gacoe.ac.in/campus/CURRICULAR%20ACTIVITIES.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT integrated teaching-learning process has an enormous influence, both in the minds of the learners and teacher educators. Social networking has become inevitable in the day-to-day life these days. Hence the ICT has occupied a prime place in Teacher Education also.

Classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high-speed Wi-Fi connection. The faculty use various ICT enabled tools to enhance the quality of teaching-learning. The college has adapted Google Suite for its teaching and learning.

Virtual classrooms were created for the students to connect with the faculty through Google Meet. Google classroom is used to manage and post course related information- learning material, quizzes, assignments, etc.

Online drawing tools like Coggle, Padlet, Mentimeter, Quizizz, Kahoot, Nearpod, Wordwall, RenderForest etc. are used to perform student centric activities. All the faculty use PPTs enabled with animations and simulations to improve the effectiveness of the teaching- learning process. To teach mathematical subjects in online mode, teachers have used various online tools like- whiteboard in Microsoft teams, Jamboard in Google meet, etc.

Online assessment of the students is carried out through questionnaire's prepared in Google Forms, Quizizz's etc.

<https://padlet.com/pauleenjamesb/egt2omqelhprlnqo>

<https://quizizz.com/admin/quiz/61cc177ffff836001eabd95b/startV4>

<https://play.kahoot.it/v2/?quizId=5e537575-7976-458f-9a81-25fe78a>

e617a

<https://app.nearpod.com/?pin=9IMGC><https://classroom.google.com/c/MTk30TA4MDE4OTU1?cjc=squpn4w>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

7.2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute strictly follows the Examination pattern of Osmania university. Two Internal tests are conducted, schedules of the same are communicated to students and faculty in the beginning of the semester.

The institute's continuous internal evaluation system is student centric.

Seating arrangement, assignment of invigilators, etc. is carefully done. A time table is prepared and displayed on the Notice board.

- Scrutiny of the prepared question paper is carried out by Principal
- attendance of the students is monitored
- After correction of answer scripts, marks are displayed on the notice board of the college.
- Results of the tests are analyzed and review meetings are conducted to discuss the remedial actions.
- Micro teaching, macro teaching, preparation of teaching aids, scholastic test question papers are assessed by the methodology lecturers and school supervisors.
- Students reflect on their day-to-day activities throughout the course. This reflective journal provides a strong database for the college lecturers to mentor the students.
- Students also prepare a portfolio in which they consolidate the entire work of 2 years.
- A grievance cell is present to address the problems of the students, if any.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gacoe.ac.in/studentcorner/grievance.php">http://gacoe.ac.in/studentcorner/grievance.php</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The grievances during the conduction of online/offline theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section. A grievance cell is present in the college to

address the problems of the students, if any.

After evaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt in checking.

If they come across any doubts, clarification is given by faculty to enables them to fare better in future. If students have any grievances with regards to internal assessment, they approach the concerned lecturer or their mentor. The problem is immediately addressed.

By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in internal assessment tests.

The final internal assessment marks are calculated on the basis of attendance, marks of class test and assignment marks, and are uploaded on university portal at the end of semester.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://gacoe.ac.in/studentcorner/grievance.php">http://gacoe.ac.in/studentcorner/grievance.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes (POs) and Course Outcomes (Cos) are displayed on the college website. These are specific to a particular institute and reflect the program's vision and goals.

Program Outcomes (POs) comprise of broader statements that describe what students are expected to be able to do by the time of their course completion. Conceptually, attainment of each program outcome is subject to attainment of a specific set of COs.

The COs and POs are drafted through active participation of the teaching staff and Principal. Bloom's Taxonomy is used to



classify the assessment questions based upon the level of complexity like Remembering, Understanding, Applying, etc. These CO's are modified and reframed in accordance with the changes in curriculum. Every faculty member works for the attainment of targeted outcomes.

Description of Mechanism used for dissemination -For effective awareness and extensive communication, different dissemination strategies are adopted to convey the POs and COs of the courses to the students. A few of these include:

The POs and COs are prominently displayed on College notice boards and Website. They are also communicated through events like induction programs, Valedictory functions, orientation day program, workshops, seminars and alumni meets.

The Prospectus of the college has its Mission and vision statements, POs and COs. The prospectus is given to to students after they take admission in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://gacoe.ac.in/pdf/POsCOs.pdf">http://gacoe.ac.in/pdf/POsCOs.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute has adapted outcome-based education mechanism to ensure the attainment of course outcome and program outcomes. The objective and outcomes are properly mapped for testing and evaluation of students so that outcomes are attained in terms of knowledge and skills. The college adopt both direct and indirect methods of assessment to ensure attainments of Program outcomes and Course outcomes.

**Direct Assessment methods**

- Internal Test
- Group discussion
- Student projects

- Assignments
- Semester exams

The scores of these assessments are taken into account for evaluation of course outcomes.

#### Indirect Assessment Methods

- Feedbacks
- Alumni survey
- Co-curricular activities
- Extracurricular activities

Feedback mechanism is used to improve Teaching learning process in outcome-based education. Internal assessment is conducted for the continuous assessment and is also required for the fulfilment of the course outcomes and program outcomes. The college initiates a few steps such as Unit Tests, Field Survey, Study Tours, Practical Work, Seminars, and Internships etc. based on the internal assessment results. Besides, the college also tries to attain the course outcomes and program outcomes by conducting the activities such as Career Counselling, Personality Development Program, and Communication Skills, organizations of Scholarly Lectures Health Awareness Programs etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://gacoe.ac.in/campus/index.php">http://gacoe.ac.in/campus/index.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

100%

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://gacoe.ac.in/about/pdf/Annual%20Report%202019-20.pdf">http://gacoe.ac.in/about/pdf/Annual%20Report%202019-20.pdf</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/e/1FAIpQLSfMjhPU8OM09rnxJZPQbGvgxD0hGOYOPQ1eY5mIMxiYA18L5A/viewform>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://sultanululoom.in/">https://sultanululoom.in/</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The institute has created an appropriate ecosystem for Research and Innovation.
- It recruits dynamic & vibrant young faculty along with renowned distinguished experts to mentor and channelize the student teachers.
- The student teachers are exposed and encouraged to use innovative and novel methods of teaching when they go for practice teaching.
- The faculty members are groomed through FDP's organized by College, University, they attend conferences, Seminars, etc. They are granted leave and provided support to attend similar activities.
- To establish collaborations for undertaking multi-disciplinary

research, college invites eminent experts for lectures.

- College organized a 5 Day state level Seminar on Research methodology for M. Ed. Students in November, 2020 to orient the students to take up their monograph work. Around 250 students participated from various colleges of Education of the State of Telangana.
- A five day Workshop on 'Importance of Entrepreneurship skills in today's world' was organised for the students and staff of the college in March 2020.
- A five day Seminar on 'Intellectual Property Rights' was held from 14th to 18th December, 2020.
- Many faculty development programs with sessions by eminent personalities are organised by the college.
- 

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/research/index.php">http://gacoe.ac.in/research/index.php</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

00

File Description	Documents
URL to the research page on HEI website	<a href="http://gacoe.ac.in/research/index.php">http://gacoe.ac.in/research/index.php</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

19

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

The institute promotes regular engagement of students and staff with neighbourhood community through various activities every Year. Awareness programs, workshops, rallies and road shows with themes like cleanliness, green environment, tree plantation, gender sensitization, empowerment of girls etc. are organized. They contribute to the National Swachh Bharat Abhiyan. To sensitize the students towards social issues, programs like elocution, quiz, etc on relevant topics are held. Student teachers demonstrated preparation of healthy food items in schools. The college campus hosted Mega Vaccination Drive against COVID 19. A webinar on "Instructional strategies for Effective Online Teaching" was organized for all the school teachers in Hyderabad. Around 300 teachers have benefited through this program. Students extended voluntary support in helping people through COVID times by distributing food, masks and other essentials. Students prepared sanitizer, masks and distributed in the neighborhood. They counseled the families who lost their loved ones during the pandemic. Students donated food at the Old Age home at Falaknuma, Old City. Students organized activities to foster awareness to eat healthy, stay healthy and fight COVID 19. Simple yoga exercises were demonstrated to the community people. Vocational activities such as making pickles, jams, educational toys, tailoring were integrated into course work.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/campus/community.php">http://gacoe.ac.in/campus/community.php</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

4

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

300

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>



**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

2

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ghulam Ahmed College of Education was established in the year 1985 with the mission of providing quality education to trainee teachers through the B.Ed. and M.Ed. courses. The B.Ed. and M.Ed.

courses being offered in the college are affiliated with Osmania University. The college is housed in a spacious building, with a total area of 4000 m<sup>2</sup>. There are ten spacious classrooms, two seminar halls equipped with modern audio-visual equipment's, a library cum reading room, and well-equipped laboratories for different subjects. The college has a well-stocked library. Apart from books covering subjects of instruction the library has an impressive collection of course books, journals, titles, and volumes. The institution has one auditorium used for various cultural programs, drama, seminars, workshops, conferences, combined classes where huge gatherings of students are expected. There are five spacious laboratories for mathematics, science, psychology, social studies, and educational technology. All the laboratories are well equipped to develop various skills in the trainee teachers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/facilities/index.php">http://gacoe.ac.in/facilities/index.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a large playground where various activities related to sports, games, and cultural activities are organized. The events and tournaments are organized by the sports sub-committee and cultural sub-committee. The college campus has an auditorium with a capacity to seat 1000 people- Ghulam Ahmed auditorium. Cultural events are organized in this auditorium.

The college playground is also used by the Students' Council for organizing the Annual Social (cultural festival) and many such programs. The Sports Committee monitors the ground and equipment of sports and games, which is regularly maintained.

The College has volleyball and basketball courts where outdoor sports activities are held. For indoor games, separate rooms with all facilities are present. The college has a well-equipped gymnasium for physical training of students and teachers.

A Conference room with a smart board is also present in the college to conduct online cultural activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/facilities/index.php">http://gacoe.ac.in/facilities/index.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/facilities/index.php">http://gacoe.ac.in/facilities/index.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college Library is partially automated through (Edu.Tech. V.1.0.1 Library Software) which is connected with one server and

Local Area Network. This software is assist to Library for their housekeeping operations such as acquisition cataloguing, circulation, OPAC, serial control, stock verification etc.

DELNET facility will shortly be made available to the staff and students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://gacoe.ac.in/library/index.php">http://gacoe.ac.in/library/index.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.22172**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data**

for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

125

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Maintenance and upgradation of the IT infrastructure is regularly taken by by the college authorities. College has high performance server for numerical simulation / digital computation. Teachers are given training to ensure optimal utilization of IT facilities.

The computers in the laboratory are provided with high-speed internet with a power backup facility and professionally designed infrastructure. The students and faculty members are given complete freedom to use the wifi and internet facility and are provided free access to the lab.

The institute has an adequate number of computers with internet connections and utility software. Computer systems, UPS, Software, and Servers are maintained by outsourced technicians, Lab Assistants, and Lab-In Charges. IT infrastructure is maintained by the head, IT Coordinator along with the departmental coordinator.

There are 80 computers in the two computer laboratories. All repairs and maintenance expenses of the lab are borne by the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/facilities/ict.php">http://gacoe.ac.in/facilities/ict.php</a>

#### 4.3.2 - Number of Computers

80	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.46855

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

• The College has well established procedure of maintaining and utilizing physical, academic and support facilities.

**Physical Facilities:** Before commencement of each semester, the adequacy of furniture, working of projectors, tube lights, fans,

etc. are checked. The college has an in-house maintenance team for repairs and maintenance work.

Laboratory Facilities. Annual proposals for purchase of new equipment, repair and maintenance of available equipment are prepared. Stock registers are maintained in all labs. Equipment/ Tests rendered obsolete are phased out Stock verification is taken in all labs and library every year,

Computer laboratories are fully equipped. Faculty members are provided with Computer with internet connectivity. Computing, Wi-Fi and Internet facilities are checked routinely by AMC service provider. Upgradation of hardware and software is done periodically.

In library, stock verification is done every year, journals are bound, pest control treatment is taken up when evr needed. Computer and internet facility is available for browsing e-journals and online data bases.

• Regular check and maintenance of water coolers, generator, Canteen, sports equipment, Auditorium, Fire fighting and Fire Alarm System, is taken up. Pest control for keeping away rodents is done. Campus Plumber & electrician for repairs and maintenance work are available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/infrastructure/index.php">http://gacoe.ac.in/infrastructure/index.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

24

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.gacoe.ac.in/campus/Extra%20Curricular%20Activities.pdf">http://www.gacoe.ac.in/campus/Extra%20Curricular%20Activities.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>



**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

78

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

78

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

50	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

14	
File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3	
File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

After the new batch of students join the college, class representatives are elected through elections. Elected members of student Council include Class representatives and representatives of methodologies such as Mathematics, Physical Sciences, Biological Sciences, Social Sciences and English. The student council takes active part in organizing different activities of the college. Its aim is to connect the student body with administrators and alumni, as well as to support College initiatives in the areas of recruitment and development. The co curricular, extracurricular activities, Seminars, Conferences, etc are organised after a detailed discussion with the student council.

While focusing on issues related to teacher preparation and education in general, the Council's activities include organization of workshops, cultural and social events, etc. They regularly report to the principal and discuss curriculum, school internship modalities of school syllabi and all other aspects of concerns to them. They also take leadership in activities related to Culture, Science, Social Studies, Mathematics, Language, Sports, Technology and Psychology.

Student representatives play an active role in almost all the committees in the college, like the sports committee, library committee, the culture committee, the research committee, etc. Two students are there in each Committee that takes important decisions.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/academic/pdf/Student%20Council%20October%202021.pdf">http://gacoe.ac.in/academic/pdf/Student%20Council%20October%202021.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an active alumni association in the college. The mission of the Alumni Association is to foster a mutually beneficial relationship between the Institute and its alumni. Alumni meet is conducted twice a year. The members of the Alumni are eminent personalities from different walks of life.

They share their experience with the students and motivate them for their career development in various domains. They provide

valuable feedback that helps in providing enriching insights in various areas to the institution. Alumni share their experiences and knowledge in various disciplines which inspire students.

The alumni give support to the students through interaction, guidance and placement. Alumni help in creating career opportunities for the students. Alumni come to campus as recruiters for their institutions and provide opportunity for students to work in their institutions. Alumni guide the students regarding various scholarships provided by government and non-government organizations for higher studies. Alumni guide the students how to crack in competitive examination. They even brought out an Alumni journal which is displayed on the college's website.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/alumni/activities.php">http://gacoe.ac.in/alumni/activities.php</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governance of the college is reflective of and in tune with the vision and mission of the institution. The college Principal, as the Head of the institution, carries out the lead role in planning various activities keeping in view the Vision of the college in mind, which is 'To produce quality teachers through holistic teacher education by igniting young minds towards excellence in education and societal commitment'.

A Strategic plan is prepared for 5 years and activities are planned accordingly. The IQAC advices on maintaining the quality of education in the college. The Staff council supports the

principal in the day to day administration and activities. Different committees with Senior members of teaching staff as Chairpersons are constituted to ensure smooth conduct of all the activities. Regular monitoring of the activities is done by the Committee heads. Their functioning is regularly reviewed and their responsibilities are rotated and changed as and when required. The staff members are involved in organizing Annual day and other functions. The reaccreditation process is being taken up with the concept of decentralized sharing of duties and responsibilities. Core teams are made for each criteria and for data collection, compilation and presentation of data sets.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/index.php">http://gacoe.ac.in/index.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college practices Decentralized and Participative Management. The governance of the college includes a Governing Council (GACE), Board of Governors (SES), Principal, IQAC, Academic staff Council, members of teaching, non-teaching staff, representatives from students, stakeholders and alumni. The Board of Governors (SES) regularly review the functioning of the college. The Governing Council meets regularly and ensures that the college compliances with statutes, ordinances and provisions of the regulatory bodies such as the NCTE, UGC, State Government and Osmania university.

Participative Management -is promoted at the strategic level, functional level and operational level.

Strategic level: The Board of Governors (SES), the Governing Council and Principal are involved in defining policies, framing guidelines, rules, regulations pertaining to finance, admission, examination, code of conduct-discipline, grievances, support services, etc.

Functional level: An academic calendar is prepared at the beginning of the academic year and all the activities of the

college are planned

accordingly. Different Committees are formed with staff and student representatives.

Operational level: The college staff interacts with Osmania University professors and government officials of Telangana as and when required. The staff and students help in smooth execution of different academic, administrative, extension related, co- curricular and extra curricular activities.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/about/organogram.pdf">http://gacoe.ac.in/about/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Development Plan is drawn in light of the College's vision and mission. Major thrust areas and actions are identified in the strategic development plans which are drawn once in five years. The institution has successfully achieved most of the targets set in the years 2015 to 2020. It was successful in producing quality teachers with good communication skills. The major thrust area these days is to develop ICT skills in the would be teachers. Inclusion of a lot of practical work in the course curriculum has helped in achieving the goals set in the perspective plan. Each year the plan is reviewed and the action taken report is drafted. The vision and mission of the college is kept in mind while reviewing the Strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://gacoe.ac.in/about/STRATEGIC%20PLAN.pdf">http://gacoe.ac.in/about/STRATEGIC%20PLAN.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a clearly defined organizational structure and administrative set up to support decision making processes. The Service rules of Sultan Ul Uloom Society provide policy framework and direction to the functioning of the college.

This institution's constituted committees for implementing quality initiatives and transparent administration for the benefit of the students, faculty and staff at various levels are:

- Internal Quality Assurance Cell
- Committee for Code of Conduct
- Student's welfare Committee
- Discipline Committee
- Anti-Ragging Committee
- Grievance & Redressal Committee
- Women Grievance & Redressal Committee
- R&D Committee
- Library Committee, etc.

Every Committee constituted has its own terms of reference and responsibilities. The convener of the committee schedules the meeting of the members at regular intervals and/or as per the need. The framed agendas or any other matter concerned with the terms of the committees are taken up by the members and after due discussions, the decisions are documented in the form of minutes of the meeting. In the due course of time or in the subsequent meeting, if necessary, the action taken report, is also submitted for approval.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/about/about_sues.php">http://gacoe.ac.in/about/about_sues.php</a>
Link to Organogram of the institution webpage	<a href="http://gacoe.ac.in/about/organogram.pdf">http://gacoe.ac.in/about/organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above



File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management has a humanitarian outlook towards its teaching and non teaching staff. Study-leave for pursuing higher studies after providing a stipulated period of service is given. Women staff members are provided with maternity leave. Considerable fee concessions are given to the children of employees working in the institution. Recreational activities like sports, yoga sessions, picnics, etc are planned. arranged for staff. Cordial and employer friendly environment prevails in the college. The Institute gives permission to the faculty members for attending Workshops/conferences/FDPs. Medical reimbursement is provided to the deserving employees. Financial assistance is provided for publications. Free health check-up camps are held in college. The college runs a Grievance Redressal Cell to have a 'strain free' atmosphere for all its staff members. A Health Clinic and a Bank are available in the Campus. The performance of the staff is appraised every year to monitor their progress and performance. They are rewarded with salary enhancement, promotions, etc. based on their performance. A special Incentive scheme in the Society motivates the staff to upgrade their professional skills. They are presented with incentives for writing books, publishing research articles in reputed journals, etc. They are also given facilities like, ESI, EPF, Health insurance, etc.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/faculty/Faculty_Incentive_Scheme.pdf">http://gacoe.ac.in/faculty/Faculty_Incentive_Scheme.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

15

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

26	
File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
<p>There is a mechanism in place for performance assessment (teaching, research, service) of faculty and staff through self-appraisal method, teacher's performance appraisal, evaluation of teacher's performance by their students, etc. The feedback obtained from the students is communicated to the lecturers. They are asked to make necessary changes in their teaching methodology, lecture preparation etc. The institution uses these methods to improve teaching, research and service of the faculty and other staff. The performance of students in the final examinations in the subject they teach, is also considered while evaluating ateaching staff member.</p> <p>The non teaching staff is evaluated by the head of the institution. Their regularity and punctuality are assessed. Their rapport with the teaching staff and students is taken into account. TheirPersonal development over the years is also assessed.Efforts made to improve their qualifications and contribution and initiative for development of college is also taken into account.</p>	
File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/Naac/6.3.5/6.3.5%20S.NO%20%20Teacher_s%20Appraisal%20Report%20(Dr.%20Afshan).pdf">http://gacoe.ac.in/Naac/6.3.5/6.3.5%20S.NO%20%20Teacher_s%20Appraisal%20Report%20(Dr.%20Afshan).pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The management of the Institution appoints auditors to conduct both internal & external audit on a regular basis. The terms of reference including the scope and coverage of the audit are decided by the management of the institution. As a statutory requirement the internal audit is conducted from December - January every year and the external audit is from June-August. The auditing team begins the process by verifying the vouchers of all the transactions of entries of students fee, salary statements, purchase invoices, verification of ledgers, bank statement, cash book and general register. Stock registers maintained by various departments consist of entries of consumables and non-consumables along with receipts and invoices with the delivery challan. The auditing team, after thorough auditing of the above records, submits a report to the management on their findings. The management of the Institution also appoints external Auditors for verification and scrutiny of all the items of income & expenditure. The auditors prepare a final balance sheet and submit their report at the end of every financial year. The observations / objections if any, in the report submitted are communicated back to the accounts department of the institution for clarifications and/or rectification.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/Naac/6.4.1/6.4.1%20S.NO%201%20Financial%20Audit%20Report%20.pdf">http://gacoe.ac.in/Naac/6.4.1/6.4.1%20S.NO%201%20Financial%20Audit%20Report%20.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

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File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is supported and funded by the Sultan ul uloom Education Society. The said Society is a non-profit Educational trust and receives no grants or donations. The main source of funding to the institution is student's tuition fees which is collected yearly. Some of the students are entitled for fee reimbursement from the Government of Telangana. The students tuition fees is fixed by the AFRC Telangana State Fee Regulatory Committee. Another source of income is through registration fees received from the sale for admission forms to the prospective students. The other sources of funds for the society that manages the college are through interest received from Fixed Deposits held in nationalized banks. Further the Sultan-ul-Uloom Education Society also generates revenue by renting of premises for banking services(HDFC Bank), advertisement agency and also through leasing the space to canteen, food stalls, stores, Unipole hoardings and sale of scrap. The institution prepares the annual budget to ensure optimal utilization of financial resources. The yearly budget includes recurring and non recurring expenditures, which is approved by the Board of Governors of the institution on the recommendation of the Governing Council. Budget utilization is periodically reviewed for efficient utilization.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1OPVhacpsolQTbGe6pR2oZAxH04mY0eeb/edit">https://docs.google.com/document/d/1OPVhacpsolQTbGe6pR2oZAxH04mY0eeb/edit</a>
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays an important role in suggesting concrete measures for quality enhancement of the college. The IQAC meets quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the College. The sub-committees dealing with various activities and departments implement the IQAC guidelines and give feedback.

Significant improvements in quality by following IQAC initiatives include : Improvement of Academic results; Students teaching practice; Placements; Research and development; Monitoring and mentoring of academic and administrative activities.

Infrastructure facilities in the college were revamped, classrooms were equipped with computers/laptops, cameras, etc to conduct online classes; Work was initiated to revamp and modernize the College website; A State Level webinar on Research Methodology was organized in November, 2020 for the MEd students of all colleges of Telangana State; Faculty development - The college staff attended many orientation programs, refresher programmes, seminars, conferences at the State, national and international level; Faculty published several research papers in Education journals and wrote chapters in books; Student soft skills development - Value added courses were conducted for the students; Environmental activities were conducted- green and clean campus programmes were initiated in the college. Free counselling facility by a professional counselor provided to the students.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/iqac/index.php">http://gacoe.ac.in/iqac/index.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process at periodic intervals through its IQAC. The IQAC ensures that an Academic Calendar is prepared and is circulated to all. It also ensures that an Academic audit is conducted every year. A Teaching Diary is maintained by lecturers which is checked by the principal and

University officials.

The IQAC advised the college to enrich its ICT infrastructure with advanced ICT tools, broadband internet facility, to ensure smooth running of online classes. Periodically IQAC has trained teachers and non-teaching staff to use ICT by arranging different workshops i.e. Google Apps, Video conference, use of e-mail, handling ICT instrument etc. Social media is utilized to establish communication with the students.

Preparation of lesson plans: They are prepared by the trainee teachers before they go for practice teaching. The students are sent for school visits, Internships, etc. on the recommendations of the IQAC.

The principal regularly reviews the academic activities, such as completion of theory portions, practicals, conduct of unit tests, assignments, seminars, group discussion and other activities. Important issues are discussed in meetings with IQAC.

Committee meetings are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

File Description	Documents
Paste link for additional information	<a href="http://gacoe.ac.in/iqac/mom.php">http://gacoe.ac.in/iqac/mom.php</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://gacoe.ac.in/about/annualreport.php">http://gacoe.ac.in/about/annualreport.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

National Girl Child Day was Celebrated on 24/01/2021. Number of female participants were 63 and male were 3.

Women's Day was Celebrated on 8/03/2021. Number of female participants were 75 and male were 4.

An Orientation lecture by faculty for girl students was held on on 'Empowerment and Employability' Number of female participants were 85 and male were 3.

Training for students on self-defence was organized by a trained Bed student. 62 girls participated in the program and learnt self defence skills.

CCTV cameras are installed in and out of the college for safety of girls. A separate common room is available for girls. A gender sensitization plan is prepared and posted on the website.

File Description	Documents
Annual gender sensitization action plan	<a href="http://gacoe.ac.in/campus/gender.php">http://gacoe.ac.in/campus/gender.php</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gacoe.ac.in/campus/wdc.php">http://gacoe.ac.in/campus/wdc.php</a>



<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b>	
<p>Waste management is carried out in a scientific manner in the college. Different wastes are disposed as follows.</p> <p><b>Solid waste management:</b> The solid waste is demarcated into dry waste (inorganic) and wet waste (organic). Generation of wet waste is confined largely to the canteen and food leftover by the students and the staff. The bulk of solid waste generated is of dry type consisting of stationery like paper, wood and plastic. Primary collection is done through dust bins placed throughout the campus and the secondary collection is done by the Municipal Corporation vehicle which visits the campus every day. Throwing of waste in open spaces is strictly prohibited and usage of plastic bags is discouraged.</p> <p><b>Liquid waste management:</b> The campus adopts water borne sewerage system which consists of underground network of sewer pipes with manholes. The black waste water from WCs and wash basins is directly discharged in the sewerage system which is connected to the underground sewerage system of the Water Supply and Sewerage Board.</p> <p><b>E-waste management:</b> E-waste in our institution consists of computer systems, LED monitors, printers etc. Computers which are damaged and not in working condition are disposed through E-Waste scrap dealers by adopting a transparent system.</p>	

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the**

**B. Any 3 of the above**

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

Though the institution is a muslim minority one, it believes in equality of all cultures and traditions as is evident from the fact that students belonging to other religions and regions are working and studying in the college without any discrimination.

With great fervour, the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan are celebrated. New-year's day, Fresher Party , orientation and farewell programs, Women's day, Yoga day, festivals like Eid, Diwali, etc. are jointly celebrated by the students and staff. These celebrations help to develop the feeling of oneness and social harmony in the students.

The institution organizes a Cultural festival every year where students display the important customs and traditions of different cultures. B.Ed students are required to compulsorily complete a Community project that provides an opportunity for the students to work on social issues.

Motivational lectures by eminent persons from the field are arranged to develop in the students national values of social and communal harmony and national integration and to make them responsible citizens of India. A variety of sports activities for the physical development of the students are organized.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The values, rights, duties and responsibilities of citizens, as per our Constitution are attained through

Theory lessons- in the syllabus of the B.Ed and M.Ed courses, topics related to Values, professional ethics, rights, duties and responsibilities of citizens are included.

The Institution celebrates National Festivals and Anniversaries

with great fervour and patriotism. Constitution Day is celebrated on 26th November. Students are encouraged to participate in literary competitions like essay writing, debate, quiz, etc that are organized on this day.

Teacher's Day: is celebrated on 5th September every year. On this occasion students organize cultural events, games, etc.

Responsibilities and Ethics in Research- Through 'Research methodology' students come to know about professional code of ethics, their duties and responsibilities as a professional, the copy right rules, plagiarism, etc.

Environmental science constitutes a part of curricular teaching. Students are sensitized to adopt green practices, conservation of natural resources, alternative source of energy and renewable energy.

'Say No to Plastics" rally is held.

Cleanliness/Plantation drive is taken up.

Blood Donation camp- Every year the Society organizes a blood donation camp in association with Red Cross.

Students are oriented towards inculcation of values, rights, duties and responsibilities, the code of ethics throughout year.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gacoe.ac.in/campus/Extra%20Curricular%20Activities.pdf">http://gacoe.ac.in/campus/Extra%20Curricular%20Activities.pdf</a>
Any other relevant information	<a href="http://gacoe.ac.in/campus/community.php">http://gacoe.ac.in/campus/community.php</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website**

**B. Any 3 of the above**

**There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates National, International commemorative days, events and festivals. They are celebrated with great enthusiasm to spread nationalism and to pay tribute to our great National Leaders. The Management, Faculty, non teaching Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

Independence Day and Republic day- The celebration includes hoisting of the national flag, spreading a message of nationalism talks on national leaders and their sacrifices, singing of national songs, etc. Constitution Day is celebrated on 26th October, students talk about the importance of our Constitution and the rights and responsibilities of Indian citizens. Literary events are organized. Gandhi Jayanti is celebrated on 2nd October to understand the ideology of our great leader Mahatma Gandhi. Nai Talim program is also conducted in the college. International Yoga day is celebrated on 21st June every year. Students are exposed to basic yoga asanas by an expert. On Teachers Day students organize cultural activities, games, food fest, etc. International Women's day is also celebrated, role of teachers in women empowerment is discussed.

A week long Cultural fest is also organized in the college every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE- 1

**Title of the Practice:** MOVING BEYOND CLASSROOM - COLLABORATIVE/EXPERIENTIAL LEARNING.

**Objective:** To sensitize student teachers to the needs, problems of local communities and learn from them.

**The Context of Practice:** To bring a behavioural change in people regarding cleanliness, health issues.

**Practice:** The student sent to local communities with mentors to conduct Awareness programs, rallies with school children. Community hall taken as venue. Local Cooperator approached.

**Evidence of Success/ Impact of the Practice:** Student teachers trained in higher level thinking, communication and leadership skills.

**Obstacles Faced During Practice and Resources Required:**

Lack of cooperation from the Community people, time management factor.

### Best Practice- 2

**TITLE:** Maintaining the quality of the 'Teaching-Learning Process', post lockdown, declared due to the COVID 19 pandemic.

**Objective:** To enhance the quality of teaching learning through online classes.

**The Context-** E-resources and tools provided to staff. They were oriented to take online classes.

**The Practice:** Programs organized: Instructional Strategies For Effective Online Teaching on 19-9-2020 ; Use Of Google Classrooms on 8-10-10, etc. Infrastructure facilities revamped. G Suite platform adopted.

**Evidence of Success:** Students performed well after attending online classes.

**Problems Encountered:** Lack of facilities at home, financial constraints, Internet connectivity issues.

File Description	Documents
Best practices in the Institutional website	<a href="http://gacoe.ac.in/Appraisal/practice.php">http://gacoe.ac.in/Appraisal/practice.php</a>
Any other relevant information	<a href="http://gacoe.ac.in/campus/community.php">http://gacoe.ac.in/campus/community.php</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One major area of the college, distinctive to its priority and thrust is: development of tech savvy holistic teachers. The college organized the following activities to work towards this thrust area.

1. Micro teaching, Reflective teaching- Every student was made to practice the teaching skills online, using PPTs and other technology platforms. A feedback was given by their peers and methodology teachers and students reflected on how they taught and improved themselves.
2. Education needs to focus on all-round development and it is best obtained through experience. Mahatma Gandhi National Council of Rural Education (MGNCRE) is the forerunner for various path breaking activities including propelling Vocational Education (Productive Work with Economic Value),



Nai Talim and Experiential Learning (VENTEL) activities. They organised an induction programme for the teacher educators of our college. Faculty of the college is oriented on the transaction of the experiential learning activities suggested by the VENTEL Action Plan for integration in the B.Ed. teacher training programme. The college is also identified as a Recognized Social Entrepreneurship, Swachhta & Rural Engagement Cell (SES REC) Institution.

3. Many Value added courses were organized this year. A few of them were- On Life Skills for youth and Communication Skills. They helped in overall personality development of teachers.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The management of Ghulam Ahmed College is focused on ongoing efforts for the further development of the institution. Some of the action items that are planned for the next academic year include the following:

1. Continue and augment quality education and research with the latest knowledge
2. Develop skills of the students by inculcating core values among them through value-based education
3. Thrust on Research - Promoting Academic Interaction and Research culture in the college students and staff.
4. Strengthen the mentoring system
5. Enhance the library infrastructure.
6. Organise student enrichment programmes
7. Encourage teachers and students to participate in state or national level seminars, conferences, workshops, etc.

8. Improve placement opportunities for the students

9. Augment Community Service and Institutional Social Responsibility activities

10. To start Ph.D. program in Education

11. To make college into Centre of Excellence.

NAAC